



Christmas PREP Checklist

1. CHRISTMAS GIFT

- Recipient's Name
- Gift Ideas
- Budget
- Purchased (checkmark box)
- Wrapped (checkmark box)



2. CHRISTMAS CARD MAILING

- Recipient's Name
- Address
- Card Purchased (checkmark box)
- Card Sent (checkmark box)
- Received



3. CHRISTMAS PARTY PLANNING

- Date & Time
- Guest List
- Invitations Sent
- Food & Drinks Menu
- Decorations
- Music Playlist
- Activities
- Party Supplies

4. CHRISTMAS DECORATION

- Inside Decorations (Tree, Lights, Ornaments, Stockings, etc.)
- Outdoor Decorations (Lights, Wreath, Lawn Ornaments, etc.)
- Table Decorations
- To Buy, To Set Up



5. CHRISTMAS BAKING

- Recipe Names
- Ingredients Needed
- Baking Dates
- Packaging for Gifting



6. CHRISTMAS TRAVEL

- Travel Dates
- Packing List (Clothes, Gifts, Toiletries, etc.)
- Travel Documents (Tickets, ID, etc.)
- Accommodation Information
- Gifts to Bring





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7. CHRISTMAS BUDGET

- Gifts
- Decorations
- Food & Drinks
- Travel
- Miscellaneous (Charity, Special Events)



8. CHRISTMAS CLEAN-UP

- Putting Away Decorations (Tree, Lights, Ornaments, etc.)
- Cleaning After Parties
- Storing Wrapping Supplies
- Packing Away Christmas Dishes



9. ADVENT CALENDAR ACTIVITY

- Day of Advent
- Activity (Decorating cookies, watching a Christmas movie, etc.)
- Supplies Needed

10. CHRISTMAS STOCKING STUFFER

- Recipient's Name
- Small Gift Ideas
- Purchased (checkmark box)

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